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Coast Coal Harbour Hotel  
1180 West Hastings Street, Vancouver, BC  
Tel: 604.697.0202

November 2, 2016  
By E-Mail: 3 pages

## Annual General Meeting First Notice: Call for Proposed Resolutions

The 23rd Annual General Meeting (AGM) of the British Columbia Public School Employers' Association (BCPSEA) is scheduled for **January 27, 2017** at the Coast Coal Harbour Hotel, Vancouver, BC. Detailed program information and registration details will follow in the coming weeks.

**Please Note:** This AGM will be a **one day event only**. The program will include debate of any proposed resolutions. There will be no election of Directors to the BCPSEA Board, as BCPSEA remains under the direction of the Public Administrator.

**A block of rooms is being held at the Coast Coal Harbour Hotel at a special rate of \$145 per night (not including taxes). The special rate will be honoured based on availability and will be in effect until January 6, 2017.** After January 6, 2017, the hotel will continue to accept reservations on a space available basis at current available rates.

Delegates are required to make their own reservations as soon as possible and arrange payment directly with the hotel. When calling the hotel, delegates must request the central reservations department and indicate they are attending the **BCPSEA 2017 AGM** to ensure they receive the special conference rate. Reservations may be made by calling the hotel's Central Reservations number at 1 800 663 1144 or calling locally at 604 682 6278 or clicking the Booking Link [here \(BCPSEA Annual General Meeting\)](#).

### Attendance at the AGM

Each board of education is represented by a Trustee Representative who must not be in a conflict of interest situation as defined by the association's bylaws:

- "2.4 No person with a direct or indirect pecuniary interest, within the meaning of the *School Act*, in teacher or support staff collective bargaining is eligible
- a. to be elected to the Board of Directors of the Association,
  - b. to represent a member at any general meeting of the Association,
  - c. to represent a member at any other function of the Association."

The Trustee Representative carries the vote of the Board at the AGM.

## Submission of Proposed Resolutions

The submission of proposed resolutions to the AGM is governed by the following rules:

1. There shall be two kinds of resolutions for conducting the business at a general meeting: special and ordinary.

**SPECIAL RESOLUTIONS** are for:

- a. a change in the bylaws of the association (note: all bylaw changes must be approved by the Minister of Finance)
- b. a change in the objectives of the association.

**ORDINARY RESOLUTIONS** are for providing direction to the Board of Directors for conducting BCPSEA business.

2. Resolutions may be submitted by member boards or the Board of Directors to the Governance Committee, which shall be appointed each year by the Chair.
3. Resolutions must not be inconsistent with the legislation governing the association; e.g., *Public Sector Employers Act*, *Public Education Labour Relations Act*, *Society Act*.
4. Notice of all special and ordinary resolutions to be dealt with at a general meeting shall be submitted to the Governance Committee no later than 50 calendar days prior to the general meeting (by December 8, 2016). The Governance Committee will forward the resolutions to be presented to the general meeting to the members no later than 30 calendar days prior to the meeting.

**The deadline for submitting special and ordinary resolutions for consideration at the AGM is December 8, 2016.**

**Please e-mail the resolutions to [donnav@bcpsea.bc.ca](mailto:donnav@bcpsea.bc.ca) or fax to 604 730 0787.**

5. Notices of resolutions submitted after the requirements in 4. above must arise out of an event subsequent to the deadline (i.e., an event subsequent to December 8, 2016). The decision to present a late resolution to the general meeting shall be made by the Governance Committee; a negative decision may be appealed to the general meeting.

If you have any questions on the process of submitting proposed resolutions, please contact Donna Verones at 604 730 4501 or [donnav@bcpsea.bc.ca](mailto:donnav@bcpsea.bc.ca); or Deborah Stewart at 604 730 4506 or [deborahs@bcpsea.bc.ca](mailto:deborahs@bcpsea.bc.ca).

## **Program and Registration**

The AGM will include:

- Reports from the Public Administrator and CEO
- Resolutions submitted by member boards
- Report of the 2015-2016 Audited Financial Statements
- Presentation of the 2017-2018 Budget.

**Registration information and the preliminary program will be distributed to all boards in the coming weeks.**

**In the meantime, please mark January 27, 2017 on your calendar.**