

Article D.4: Elementary Preparation Time

❖ Overview

This article establishes a minimum threshold for preparation time of 90 minutes per week for elementary school teachers.

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1. *Each full-time elementary teacher shall receive 100 minutes of preparation time per week scheduled in accordance with the Previous Collective Agreement.*
2. *Effective June 30, 2019, each full-time elementary teacher shall receive 110 minutes of preparation time per week scheduled in accordance with the Previous Collective Agreement.*
3. *Preparation time for part time teachers shall be provided in accordance with the Previous Collective Agreement.*

❖ Explanation

- D.4.1** 1. *Each full-time elementary teacher shall receive 100 minutes of preparation time per week scheduled in accordance with the Previous Collective Agreement.*

D.4.1 sets the base level of preparation time for full-time elementary school teachers at 100 minutes per week and will be scheduled in accordance with the previous collective agreement language or practice. 100 minutes is an increase from the previous (2006 – 2010) allotment of 90 minutes and came into effect September 19, 2014.

- D.4.2** 2. *Effective June 30, 2019, each full-time elementary teacher shall receive 110 minutes of preparation time per week scheduled in accordance with the Previous Collective Agreement.*

On the last day of the term of the collective agreement, preparation time for full-time elementary school teachers will increase to 110 minutes. As June 30, 2019 is a Sunday and summer break traditionally occurs for July and August, it is not expected that this change will have a scheduling impact on the 2018-2019 school year.

- D.4.3** 3. *Preparation time for part time teachers shall be provided in accordance with the Previous Collective Agreement.*

D.4.3 stipulates that preparation time will be provided to part-time teachers in accordance with the previous collective agreement. This would apply to provisions such as prorating, threshold entitlements and scheduling of preparation time.

❖ Implementation

This article is applicable to school districts where elementary school teachers receive less than 100 minutes of preparation time per week.

Note: This agreement has no impact on the position of either party regarding other preparation time issues with respect to non-instructional days or statutory holidays (Irene Holden supplemental award dated February 28, 2007).

❖ Relationship to Other Articles

This article should be read in conjunction with language in the previous collective agreement regarding entitlement, prorating, threshold entitlements and scheduling of preparation time.