

## Annual General Meeting First Notice: Call for Proposed Resolutions and Nominations for Election to the Board of Directors

The 30<sup>th</sup> Annual General Meeting (AGM) of the British Columbia Public School Employers' Association (BCPSEA) will be held on **Thursday, January 25, 2024**. The 2024 AGM will be online with support from Data on the Spot/Simply Voting. More information will follow in the AGM Second Notice in December.

**Please note: This AGM will address governance and procedural issues, regarding proposed resolutions and elections to the Board of Directors (staggered cycle by region), as well as emergent labour relations/human resources issues in the K-12 public education sector.**

### Attendance at the AGM

Each board of education is represented by a Trustee Representative who must not be in a conflict of interest situation as defined by the association's bylaws:

- "2.4 No person with a direct or indirect pecuniary interest, within the meaning of the *School Act*, in teacher or support staff collective bargaining is eligible
- a. to be elected to the Board of Directors of the Association,
  - b. to represent a member at any general meeting of the Association,
  - c. to represent a member at any other function of the Association."

The Trustee Representative carries the vote of their board of education at the AGM.

### Submission of Proposed Resolutions

The submission of proposed resolutions to the AGM is governed by the following rules:

1. There shall be two kinds of resolutions for conducting the business at a general meeting: special and ordinary.

**SPECIAL RESOLUTIONS** are for:

- a. a change in the bylaws of the association (note: all bylaw changes must be approved by the Minister of Finance)
- b. a change in the objectives of the association.

**ORDINARY RESOLUTIONS** are for providing direction to the Board of Directors for conducting BCPSEA business.

2. Resolutions may be submitted by member boards or the Board of Directors to the Governance Committee, which shall be appointed each year by the Chair.
3. Resolutions must not be inconsistent with the legislation governing the association; e.g., *Public Sector Employers Act, Public Education Labour Relations Act, Societies Act*.
4. Notice of all special and ordinary resolutions to be dealt with at a general meeting shall be submitted to the Governance Committee no later than 50 calendar days prior to the general meeting (by November 27, 2023). The Governance Committee will forward the resolutions to be presented to the general meeting to the members no later than 30 calendar days prior to the meeting.

**The deadline for submitting special and ordinary resolutions for consideration at the AGM is November 27, 2023. Please see the attached Form for Submission of Proposed Resolutions.**

**Please email the resolutions to [donnav@bcpsea.bc.ca](mailto:donnav@bcpsea.bc.ca) .**

5. Notices of resolutions submitted after the requirements in #4 above must arise out of an event subsequent to the deadline (i.e., an event subsequent to November 27, 2023). The decision to present a late resolution to the general meeting shall be made by the Governance Committee; a negative decision may be appealed to the general meeting.

If you have any questions on the process of submitting proposed resolutions, please contact Donna Verones at 604 730 4501 or [donnav@bcpsea.bc.ca](mailto:donnav@bcpsea.bc.ca); or Deneka Michaud at 604 363 2524 or [denekam@bcpsea.bc.ca](mailto:denekam@bcpsea.bc.ca).

## Election of Directors

At this AGM, the members will be electing one Trustee Director from each of the following regions based on the staggered three-year election cycle as set out in Schedule 3 of the Bylaws (attached):

- Vancouver Island - Coastal
- Fraser Valley

Candidates MUST be a trustee from one of the boards of education in the specific region as noted above.

**Please see the attached Summary of AGM 30 (2024) Elections Process: Trustee Directors.**

The rules governing the nominations process are as follows:

1. Candidates for the elected directors' positions in the specific regions as set out above may be nominated from the floor at the AGM prior to that section of the business that features speeches by the nominated candidates. **(Nominations from the floor, will take place on Thursday, January 25; candidate speeches and voting will follow.)**
2. Candidates are encouraged to take advantage of the pre-nomination process in order to have their name and statement circulated to all members prior to the AGM.

3. **Pre-nominations, signed by at least two trustees, must be mailed, or emailed to the BCPSEA office. A nomination form is attached to this notice.** Those who are pre-nominated shall also provide their candidate statement (no longer than 500 words). The candidate statement can be mailed to the BCPSEA office, or emailed to [donnav@bcpsea.bc.ca](mailto:donnav@bcpsea.bc.ca).

**If the ENTIRE pre-nomination package (nomination form and candidate statement) is not received by November 27, 2023, the candidate's information will NOT be included in the pre-AGM publicity package.**

**The deadline for pre-nominations (for pre-AGM publicity) is November 27, 2023.**

**Please email the candidate statement to [donnav@bcpsea.bc.ca](mailto:donnav@bcpsea.bc.ca) or mail to the BCPSEA office.**

4. Nominations received after November 27, 2023, will have to be made from the floor of the AGM and those candidates will not be eligible to have their information circulated prior to the AGM.

At least 30 calendar days prior to the AGM, BCPSEA will distribute to boards by email an information package including proposed resolutions as well as candidates' names and statements. This information will also be available on the BCPSEA public website.

## **Program and Registration: Registration is Open**

The AGM program will follow in the coming weeks.

**Registration is now open.** There is no cost for the Trustee Representatives to attend. All other attendees have a registration fee of \$50 plus GST (this fee applies to attendees **other than** the "Designated Voting Trustee Representative" as referenced on page one).

To register for the AGM, please visit our [online registration site](#).

Further information with respect to the logistics of accessing and participating in the online AGM including voting procedures, will be included with the AGM Second Notice.

Attachments:

- Form for Submission of Proposed Resolutions
- Trustee Director Nomination Form
- Summary of AGM 30 (2024) Elections Process: Trustee Directors