

Annual General Meeting First Notice: Call for Proposed Resolutions and Nominations for Election to the Board of Directors

The 31st Annual General Meeting (AGM) of the British Columbia Public School Employers' Association (BCPSEA) will be held **January 30-31, 2025**, at the Coast Coal Harbour Hotel in Vancouver. More information will follow in the AGM Second Notice in December.

Please note:

This AGM will address governance and procedural issues regarding proposed resolutions and elections to the Board of Directors (staggered cycle by region), as well as bargaining and emergent labour relations and human resources issues in the K-12 public education sector.

A Representative Council will be held to discuss preparation for 2025 collective bargaining.

Attendance at the AGM

Each board of education is represented by a Trustee Representative. The Trustee Representative carries the vote of their board of education at the AGM. The Trustee Representative must not be in a conflict of interest situation as defined by the association's bylaws:

- 1.1 "conflict of interest" means any of the following circumstances, as determined by the Board:
- where a trustee has a direct or indirect pecuniary interest, within the meaning of the School Act, in respect of teacher or support staff collective bargaining or in respect of the administration of a teacher or support staff collective agreement
 - where a conflict of interest exists at common law for a trustee in respect of teacher or support staff collective bargaining or in respect of the administration of a teacher or support staff collective agreement
- 2.4 No person in a conflict of interest is eligible:
- to be elected to the Board of Directors of the Association
 - to represent a member at any general meeting of the Association
 - to represent a member at any other function of the Association.

Submission of Proposed Resolutions

The submission of proposed resolutions to the AGM is governed by the following rules:

- There are two kinds of resolutions for conducting the business at a general meeting: special and ordinary.
 - SPECIAL RESOLUTIONS** are for a change in the bylaws of the association (note: all bylaw changes must be approved by the Minister of Finance).
 - ORDINARY RESOLUTIONS** are for providing direction to the Board of Directors for conducting BCPSEA business.

2. Resolutions may be submitted by member boards or the Board of Directors to the Governance Committee, which shall be appointed each year by the Chair.
3. Resolutions must not be inconsistent with the legislation governing the association; e.g., *Public Sector Employers Act*, *Public Education Labour Relations Act*, *Societies Act*.
4. Notice of all special and ordinary resolutions to be dealt with at a general meeting shall be submitted to the Governance Committee not less than 50 calendar days prior to the general meeting (by December 2, 2024). The Governance Committee will forward the resolutions to be presented to the general meeting to the members not less than 30 calendar days prior to the meeting.

The deadline for submitting special and ordinary resolutions for consideration at the AGM is December 2, 2024. Please see the attached Form for Submission of Proposed Resolutions.

Please email the resolutions to donnav@bcpsea.bc.ca .

5. Notices of resolutions submitted after the requirements in #4 above must arise out of an event subsequent to the deadline (i.e., an event subsequent to December 2, 2024). The decision to present a late resolution to the general meeting shall be made by the Governance Committee; a negative decision may be appealed to the general meeting.

For questions on the process of submitting proposed resolutions, please contact Donna Verones at 604 730 4501 or donnav@bcpsea.bc.ca; or Deneka Michaud at 604 363 2524 or denekam@bcpsea.bc.ca.

Election of Directors

At this AGM, the members will be electing one Trustee Director from each of the following regions based on the staggered three-year election cycle as set out in Schedule 3 of the Bylaws (attached):

Regional Group	Term
Northern Interior (vacant)	January 2025 to January 2026
Kootenay-Boundary	January 2025 to January 2028
Thompson-Okanagan	January 2025 to January 2028
Northwest	January 2025 to January 2028

Candidates MUST be a trustee from one of the boards of education in the specific region as noted above.

Please see the attached Summary of AGM 31 (2025) Elections Process: Trustee Directors.

The rules governing the nominations process are as follows:

1. Candidates for the elected directors' positions in the specific regions as set out above may be nominated from the floor at the AGM prior to that section of the business that features speeches by the nominated candidates. **(Nominations from the floor, will take place on Thursday, January 30, 2025; candidate speeches and voting will follow.)**
2. Candidates are encouraged to take advantage of the pre-nomination process in order to have their name and statement circulated to all members prior to the AGM.
3. **Pre-nominations, signed by at least two trustees, must be mailed, or emailed to the BCPSEA office. A nomination form is attached to this notice.** Those who are pre-nominated shall also provide their candidate statement (no longer than 500 words). The candidate statement can be mailed to the BCPSEA office or emailed to donnav@bcpsea.bc.ca.

If the ENTIRE pre-nomination package (nomination form and candidate statement) is not received by December 2, 2024, the candidate's information will NOT be included in the pre-AGM publicity package.

The deadline for pre-nominations is December 2, 2024.
Please email the candidate statement to donnav@bcpsea.bc.ca or mail to the BCPSEA office.

4. Nominations received after December 2, 2024, will have to be made from the floor of the AGM and those candidates will not be eligible to have their information circulated prior to the AGM.

At least 30 calendar days prior to the AGM, BCPSEA will distribute to boards of education by email an information package including proposed resolutions as well as candidates' names and statements. This information will also be available on the BCPSEA public website.

Program and Registration: Registration is Open

The AGM program will follow in the coming weeks.

Registration is now open. There is no cost for BCPSEA Trustee Representatives to attend. All other attendees have a registration fee of \$250 plus GST (this fee applies to attendees **other than** the "Designated Voting Trustee Representative" as referenced on page one). The cost of the Trustee Representative to attend is paid for by BCPSEA.

To register for the AGM, please visit our [online registration site](#).

Further information with respect to the logistics of accessing and participating at the AGM including voting procedures, will be included with the AGM Second Notice.

Accommodation

A block of rooms is being held at the Coast Coal Harbour Hotel at rate of \$194 per night (not including taxes). This rate will be honoured based on availability and until January 8, 2025. After January 8, 2025, the hotel will continue to accept reservations on a space available basis at current available rates.

Attendees are required to make their own reservations as soon as possible and arrange payment directly with the hotel. When calling the hotel, attendees must indicate that they are attending the **BCPSEA 2025 AGM, Group Code CCC-GFC9186** to ensure they receive the conference rate.

Reservations may be made by:

- Clicking the Booking Link: <http://coa.st/BCPSEA2025AGM>
- Calling the hotel reservation department directly at 1 800 663 1144 or
- Calling locally: 604 697 0202

Attachments:

- Form for Submission of Proposed Resolutions
- Trustee Director Nomination Form
- Summary of AGM 30 (2024) Elections Process: Trustee Directors
- Conflict of Interest for Trustees – October 8, 2024